



CO-OPERATIVE FEDERATION OF VICTORIA LTD.

225 Swanston Street, Melbourne, Victoria 3000, Australia
Telephone: (03) 663 1674
Postal Address: G.P.O. Box 5211AA, Melbourne, Victoria 3001, Australia

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TERMS OF APPOINTMENT

Mr. W. W. Rawlinson

EMPLOYER

Co-operative Federation of Victoria Ltd.
225 Swanston Street, Melbourne, Vic., 3000.

TITLE OF APPOINTMENT

Secretary, Co-operative Federation of Victoria Ltd.
Executive Officer, Co-operative Federation of Victoria Ltd.

DATE OF APPOINTMENT

Effective from 1st July 1983

SALARY

\$20,000 per annum - payable fortnightly

LONG SERVICE LEAVE

Not applicable

SUPERANNUATION

Not applicable

TRANSPORT

Own vehicle to be provided.
An allowance for expenses incurred on Federation use
excluding home to office travel to be paid at Public
Service rates, currently 28.3 cents per km.
City parking costs to be paid.

TELEPHONE

Home telephone to be provided with payment for personal
calls being the responsibility of the Executive Officer.

WORKING ARRANGEMENTS

Nominal hours from 9 a.m. to 5 p.m. for a minimum of 3 full days per week plus Federation meetings. Leave without pay for absences of one full week or more by arrangement with and concurrence of the Board.

Annual Leave - On the basis of 3 days work per week,
12 days annual recreational leave,
excluding statutory public holidays

Sick Leave - up to three weeks per year.

OUTSIDE ACTIVITIES

Associated with the Co-operative movement to be undertaken by arrangement with and concurrence of the Board.

Contract work with Co-operatives in Victoria to be undertaken in the name of the Co-operative Federation of Victoria.

TERMINATION OF APPOINTMENT

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Signed:

Co-operative Federation of Victoria Ltd.

W. W. Rawlinson

June, 1983.

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MINUTES AND REPORT

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MEETING OF COUNCIL

CO-OPERATIVE FEDERATION OF VICTORIA

held at 225 Swanston Street, Melbourne on Monday, 18th July 1983, commencing 4.30 pm.

5.

CLOSURE

There being 1

1. PRESENT Mr. J. N. Black Chairman
Mr. A. Dash
Mr. E. J. Long
Mr. B. H. Macintosh
Mr. J. Mitchell
Mr. M. Rundle
Mr. G. J. Simm
Mr. W. W. Rawlinson

Business Adviser,
Employment Co-operative
Development Programme.
Executive Officer

In attendance:

Mr. B. Greer

Apology for absence received from:

Mr. R. Harper vice Mr. A. Gill.

2. MINUTES

The minutes of the meeting held 20th June 1983 having been circulated were received, confirmed and adopted as a correct record on the motion of

Mr. Long
seconded Mr. Mitchell

3. WINDING UP

By the authority given by members attending the formation meeting of Co-operative Federation of Victoria Ltd. on 10th August 1983 and in accordance with Rule 49 of the Co-operative Federation of Victoria

Council resolved

to wind up the affairs of the Co-operative Federation of Victoria and hand over its assets and liabilities to Co-operative Federation of Victoria Ltd. effective from 30th June 1983

Moved Mr. Macintosh
seconded Mr. Simm

4. APPRECIATION

The Chairman recorded the appreciation of the Council to Members and Councillors who have contributed over the years of its operations to the successful development of the unincorporated Federation to enable it to reach its present stage.

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5. CLOSURE

commencing 4.30 pm.

There being no further business the meeting was closed at 4.45 p.m.

W. J. Stark 9.8.53

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